

## ANGEWANDTE CORONA-MODE

	The number of active coronavirus infections in Vienna is at a constantly low level. The risk of infection is commensurately low, for which reason on-site studies are possible with almost no limits providing that hygiene rules and social distancing are fulfilled.	The number of active coronavirus infections is rising; greater mindfulness and caution are necessary. It is imperative that additional safety measures be observed.	Despite increased safety measures, the number of active coronavirus infections is continuing to rise. More extensive restrictions are necessary and social contacts must be reduced. Parts of the University switch to distance learning.	Social contacts must be reduced to a minimum. The entire University switches to distance learning. A reduced level of service is still provided on location. Access to University buildings is strictly regulated.
<b>Courses</b>				
Central artistic subjects / Working at one's own department	On-site with physical distancing of 1.5 m	On-site with physical distancing of 1.5 m	On-site with physical distancing of 1.5 m and MNP; MNP worn constantly in teaching formats where participants do not sit; distance learning possible	Distance learning; on-site only for students about to graduate or to complete a phase of study; max. 2 individuals per room; MNP for all interpersonal contact
Other artistic courses	On-site with physical distancing of 1.5 m; MNP worn until seated / MNP worn constantly in teaching formats where participants do not sit	On-site with physical distancing of 1.5 m; MNP worn until seated; MNP worn constantly in teaching formats where participants do not sit	On-site with physical distancing of 1.5 m; MNP worn until seated; MNP worn constantly in teaching formats where participants do not sit	Distance learning
Workshop courses	On-site with physical distancing of 1.5 m; attendance lists	On-site with physical distancing of 1.5 m and MNP; attendance lists	On-site with physical distancing of 1.5 m and MNP; attendance list; if the separated workshop area/space is smaller than 60m <sup>2</sup> only 2 individuals are allowed per separated workshop area/space (1 instructor, 1 student)	On-site with MNP; max. 2 individuals per separated workshop area/space (1 instructor, 1 student); attendance lists
Academic courses	On-site with physical distancing of 1.5 m; MNP worn until seated	On-site if possible; with physical distancing of 1.5 m; MNP worn until seated; distance learning possible	Distance learning	Distance learning
Field trips, domestic	Possible with observance of current travel regulations and consideration given to rules valid at the destination	Possible with observance of current travel regulations and consideration given to rules valid at the destination	Possible with observance of current travel regulations and consideration given to rules valid at the destination	Not possible
Field trips, abroad	Possible with observance of current travel regulations and consideration given to rules valid at the destination	Possible with observance of current travel regulations and consideration given to rules valid at the destination	Possible if part of central artistic subjects and/or department-internal courses with observance of current travel regulations and consideration given to the rules valid at the destination	Not possible
<b>Examinations</b>				
Committee-evaluated graduation exams (doctoral exam [Rigorosum], diploma exams)	On-site with physical distancing of 1.5 m; MNP worn until seated; audience physically distanced and wearing MNP or via livestream	On-site with physical distancing of 1.5 m; MNP worn until seated; audience physically distanced and wearing MNP or via livestream	On-site with physical distancing of 1.5 m; MNP worn until seated; audience only via livestream	Remote examinations

ANGEWANDTE CORONA-MODE				
Committee-evaluated course examinations	On-site with physical distancing of 1.5 m; MNP worn until seated; no audience	On-site with physical distancing of 1.5 m; MNP worn until seated, no audience	On-site with MNP or remotely	Remote examinations
Course examinations, written	On-site with physical distancing of 1.5 m; MNP worn until seated	On-site with physical distancing of 1.5 m; MNP worn until seated	Remote examinations recommended; On-site with physical distancing of 1.5 m; MNP worn until seated	Remote examinations
Course examinations, oral	On-site with physical distancing of 1.5 m; MNP worn until seated	On-site with physical distancing of 1.5 m; MNP worn until seated; remote examinations recommended as an alternative	Remote examinations	Remote examinations
<b>Research Projects</b>				
Work in project rooms	On-site with physical distancing of 1.5 m	On-site with physical distancing of 1.5 m	On-site with max. 2 individuals per separated room	Distance learning; brief on-site visits possible for essential activities (max. 1 person per room and day MNP worn for all interpersonal contact)
<b>Exhibitions and Events</b>				
Events with assigned seating (e.g. lectures, screenings, symposia, performances)	Events possible subject to the rules for events (COVID-19-adapted seating, visitor registration including contact information, no breaks or buffets, regulated entrances and exits, etc.); MNP worn until seated; MNP worn upon every interpersonal contact	Events possible subject to the rules for events (COVID-19-adapted seating, visitor registration including contact information, no breaks or buffets, regulated entrances and exits, etc.); MNP mandatory	Virtual events	Virtual events
Events without assigned seating (e.g. exhibition openings, some performances, etc.)	Events possible subject to the rules for events (COVID-19-adapted seating, visitor registration including contact information, no breaks or buffets, regulated entrances and exits, etc.); MNP mandatory	Events possible only outdoors subject to the rules for events (COVID-19-adapted seating, visitor registration including contact information, no breaks or buffets, regulated entrances and exits, etc.); MNP mandatory	Virtual events	Virtual events
Externally organised events/rentals	Possible only with approval by the Rectorate and following submission of a safety concept on the basis of Angewandte's internal rules	Possible only with approval by the Rectorate and following submission of a safety concept on the basis of Angewandte's internal rules	Not possible	Not possible
Heiligenkreuzer Hof	Exhibition attendance possible subject to the hygiene rules and with physical distancing of 1.5 m; MNP mandatory	Exhibition attendance possible subject to the hygiene rules and with physical distancing of 1.5 m; MNP mandatory	Exhibition attendance possible subject to the current valid regulations for museums and art halls and hygiene rules with physical distancing of 1.5 m; MNP mandatory	Closed
AIL	Exhibition attendance possible subject to the hygiene rules and with physical distancing of 1.5 m; MNP mandatory	Exhibition attendance possible subject to the hygiene rules and with physical distancing of 1.5 m; MNP mandatory	Closed	Closed

## ANGEWANDTE CORONA-MODE

<b>Employees in planning, service and administration</b>				
Office work	On-site; home office possible in coordination with superiors; departments with central services divided into teams without physical contact	On-site; home office possible in coordination with superiors; departments with central services divided into teams without physical contact	Home office; on-site work only for maintenance services (max. 2 individuals per office room; MNP worn until reaching one's own workspace)	Home office; on-site work only for essential services (max. 1 individual per office room; MNP for all interpersonal contact)
Activities involving regular on-site service	On-site; home office possible in coordination with superiors; on-site service with physical protection, by appointment where applicable; departments divided into teams without physical contact; regular COVID tests	On-site; home office according to instructions from one's superiors; on-site service with physical protection	Home office recommended; on-site work only for maintenance services (max. 2 individuals per office room; MNP worn until reaching one's own workspace); on-site service by appointment and only in exceptional cases when absolutely necessary	Home office; no on-site service
Service activities involving frequent location changes	On-site; regular COVID tests	On-site; regular COVID tests	On-site only for maintenance services	Home office for alternative activities; on-site only for services that are absolutely essential, regular COVID tests
External service workers, vendors and professional service providers	Physical distancing of 1.5 m; MNP if interpersonal contact with Angewandte employees and students	Physical distancing of 1.5 m; MNP for all interpersonal contact with Angewandte students and employees	Access with MNP only for specific, predefined activities in accordance with concrete instructions	Access with MNP only for essential services in accordance with concrete instructions
<b>Centrally organised services</b>				
Porters	Regular service; MNP in queues	Regular service; MNP for all interpersonal contact	Regular service; MNP for all interpersonal contact	Porters present; contact only with MNP
University Library	Access with MNP for university students and employees as well as external users, including lending and access to the open stacks; reduced number of study spaces and only for university students and employees (without MNP at study spaces)	Access with MNP for university students and employees as well as external users, including lending and access to the open stacks; reduced number of study spaces and only for university students and employees (without MNP at study spaces)	Access with MNP for university students and employees only, including lending and access to the open stacks; reduced number of study spaces and only for university students and employees (without MNP at study spaces); study spaces will be disinfected after being used); for external users lending is possible only via online order and postal delivery	Closed; lending upon prior request by self-pickup of media with MNP in Service Zone (see below)
Student admission	Online; appointments upon request to discuss unclear documents and/or to provide student IDs	Online; appointments upon request to discuss unclear documents and/or to provide student IDs	Online; appointments upon request to discuss unclear documents; Zoom appointments to ascertain identity; student IDs sent out by mail	Online; appointments upon request to discuss unclear documents; Zoom appointments to ascertain identity; student IDs sent out by mail
Exam recognition (Dean of Studies)	Application online; appointments upon request	Application online; appointments upon request	Remote application processing	Remote application processing

## ANGEWANDTE CORONA-MODE

Invoice processing	Both physical and electronic invoicing possible	Both physical and electronic invoicing possible	Electronic invoicing	Electronic invoicing
IT support	Regular service; MNP for all interpersonal contact	Regular service; MNP for all interpersonal contact	Service online; on-site support only when absolutely necessary; MNP for all interpersonal contact	Service online (telephone, remote, e-mail)
Mail service	Regular service including internal mail; mail distribution with MNP; mailroom open; MNP in queues	Regular service including internal mail; mail distribution with MNP; mailroom open to max. 2 individuals at a time with MNP	Regular service including internal mail; mail distribution with MNP; mailroom closed, no on-site service; internal mail / mail distribution possible through insertion in the letter box at the mailroom	Mail sent out once a week; pick-up of mail from Service Zone (see below) with MNP upon prior appointment; no internal mail distribution; mailroom closed
Transport service	Regular service; MNP for all interpersonal contact; no passengers in transport vehicles	Regular service; MNP for all interpersonal contact; no passengers in transport vehicles	Limited hours of service; MNP for all interpersonal contact; no passengers in transport vehicles	No transport service
Office material and orders	Regular service; MNP for all interpersonal contact	Regular service; interpersonal contact only with MNP for both sides	Limited hours of service; interpersonal contact only with MNP for both sides	Self-pickup of ordered products with MNP from Service Zone (see below)
<b>General university life</b>				
Building access	24 hrs a day including Sat/Sun/holidays for university students and employees; 8 a.m. – 10 p.m. for visitors; no access controls	24 hrs a day incl. Sat/Sun/holidays for university students and employees with MNP; during the night and on Sat/Sun/holidays only to rooms within one's own department; no access controls; entry for visitors only 8 a.m. – 10 p.m. with MNP and upon registration with the porters	Access only via the main entrance; Mo–Fr from 8 a.m. – 8 p.m.; buildings are closed during the night and access cards are deactivated; access for university students and employees with MNP only	<b>Access only via the main entrance; Mo–Fr from 8 a.m. – 8 p.m.; buildings are closed during the night and access cards are deactivated; only controlled access for university students and employees with MNP for essential services and for teaching and research purposes (see above)</b>
Centrally reservable rooms	Open and reservable; limited capacity in accordance with COVID-adapted arrangement of seating furniture; MNP until seated	Open and reservable; limited capacity in accordance with COVID-adapted arrangement of seating furniture; MNP until seated	Open and reservable; limited capacity in accordance with COVID-adapted arrangement of seating furniture; MNP until seated	Closed for regular room reservations; one final project per room reservable upon request to the VAM
Reservable STARs	Open and reservable; MNP for all interpersonal contact	Open and reservable; with MNP for max. 3 individuals at a time	Open and reservable; with MNP for max. 3 individuals from the same department at a time	Closed for regular room reservations; one final project per room reservable upon request to the VAM
Meetings	Meetings in offices may involve no more than 4 individuals; meetings in centrally reservable rooms (see above) may involve up to the max. permissible number of individuals	Meetings in centrally reservable rooms (see above) may involve up to the max. permissible number of individuals; no meetings in offices	Meetings in centrally reservable rooms (see above) may involve up to the max. permissible number of individuals; no meetings in offices	Virtual
Tea kitchens / lounges / freely accessible STARs	Open; MNP for all interpersonal contact	Open with MNP for max. 2 individuals at a time	Open with MNP for max. 2 individuals at a time	Closed

## ANGEWANDTE CORONA-MODE

Mensa/Cafeteria	Open with COVID-adapted seating arrangement; MNP in queues	Open with COVID-adapted seating arrangement; MNP until seated	Open; food and drink distribution with MNP mandatory; pick-up with MNP only; sitting area is closed	Closed
Service Zone in OKP Foyer and VZA7 Atrium	Not set up	Not set up	Not set up	Set up and running with MNP mandatory
Circulation areas (foyers, corridors, stairwells, lifts)	MNP for all interpersonal contact; MNP in lifts	MNP mandatory	MNP mandatory; no formation of groups; max. 2 individuals with MNP in lifts	MNP mandatory; no formation of groups; max. 1 individual with MNP in lifts
Restrooms	Physical distancing of 1.5 m	MNP mandatory	MNP mandatory	MNP mandatory
Inner courtyard/garden/terraces	Open; physical distancing of 1.5 m	Open; physical distancing of 1.5 m	Open; physical distancing of 1.5 m	Closed
Work-related travel	The recommendations of the Austrian Foreign Ministry (BMEIA) apply. Work-related travel to countries for which travel warnings of levels 5 and 6 have been issued will not be approved/reimbursed.	The recommendations of the Austrian Foreign Ministry (BMEIA) apply. Work-related travel to countries for which travel warnings of levels 5 and 6 have been issued will not be approved/reimbursed.	Work-related travel only in exceptional cases. The recommendations of the Austrian Foreign Ministry (BMEIA) apply. Work-related travel to countries for which travel warnings of levels 5 and 6 have been issued will not be approved/reimbursed.	No work-related travel